

Lutheran Ranches of the Rockies – Sky Ranch
Board of Directors Membership Application and Information

*Lutheran Ranches of the Rockies is Expanding Community through Christ Centered Celebration
and Service*

Dear _____:

Thank you for your interest in becoming a member of the Board of Directors of Lutheran Ranches of the Rockies (LDoubleR). This packet of material includes introductory LDoubleR information, a Role Description with an outline of time commitments, and a LDoubleR Board of Directors application.

Please read through the introductory material. I am available, should you have any questions so please don't hesitate to call. Current board members are also available if you wish to speak with them.

This is an exciting time in the life of Lutheran Ranches of the Rockies. The potential for the organization is limitless and your input as a valued member of the Board of Directors is vital. The camp's facilities continue to be improved and the program continues to expand. Still, there are challenges that remain before us.

With increases in expenses (insurance, utilities), the State mandated wastewater treatment plant at Sky Ranch and the mortgage for Sleepy Owl Ranch, Lutheran Ranches of the Rockies has struggled, mostly without success, to end a year in the black. One goal of mine is to change that outcome – with your help.

Your involvement in this ministry as a leader in partnership with others may be that key link. Your input may be that which will help Lutheran Ranches of the Rockies reach its full potential as a ministry of the church.

Please fill out the application and return to Lutheran Ranches of the Rockies, Board Development Committee, 805 S. Shields Street, Fort Collins, CO 80521 or simply email to me at rod@LDoubleR.org. Members of the committee will review the material and you will be notified.

Once you become a Board member, you will be provided with an orientation packet, matched with a board member mentor, and receive additional information important as a leader in Lutheran Outdoor Ministry.

Again, thank you for your interest. We look forward to hearing from you.

Blessings,

Kent Garvin
President, Board of Directors
Lutheran Ranches of the Rockies

Enclosures: Role Description, Application

Major Areas of Lutheran Ranches of the Rockies Board Responsibility

- + Provide vision and direction through strategic planning
- + Select, support and evaluate the executive
- + Establish and monitor policies
- + Ensure fulfillment of legal requirements and standards
- + Determine and monitor programs and services
- + Approve budgets and monitor financial performance
- + Assist in resource development
- + Care for the health of the board

Lutheran Ranches of the Rockies Board Member Position Description and Commitment

Attend regular meetings of the board, which are each approximately two-three hours in duration. The board meets at least five times per year. Meetings previously have been held on Saturday mornings. We are currently going through a decision process to determine the most efficient, effective, and convenient time other than Saturday mornings. On November 27, 2007, the following 2008 board meeting dates were approved: Tuesday, January 15, 2008, beginning at 4PM; Saturday, February 23, Annual Dinner and Meeting (volunteer and donor recognition event), First Lutheran Church, Longmont, CO; 5 – 7:30 PM; Board Retreat at Sleepy Owl entitled, All Aboard: Building More Effective Outdoor Ministry Boards – or, LeapinBoard Retreat, Friday, February 29 beginning with dinner into Saturday, March 1 ending around 1:30 PM; Friday, July 11, Board Day at Sky Ranch with late-afternoon meeting; Tuesday, August 26, 4:00 PM; Tuesday, October 21, 4PM (location TBA); and Tuesday, December 9 for 2009 budget discussion and Christmas gathering.

Board members should also be accessible for personal contact in between board meetings.

As a Lutheran Ranches of the Rockies Board member, you should count on contributing to the following:

Each board member is expected to serve as an active, ongoing member of at least one committee. This requires a number of meetings per year plus individual committee task completion time. Presently committees include fund development, finance and budget, property and executive (officers of the board). We will also be evaluating a need for other committees such as board development/nominating , personnel, and church and community relations (marketing/PR). As needed, a task force may also be used for specific and timely assignments of specific tasks.

Commit time to developing financial resources for the organization. This includes making a personally meaningful financial gift as well as supporting other fund

development activities of the organization in a manner appropriate for board members. Specific fundraising events may include a Walk-A-Ride-A-Paddle-A-Thon, the Annual Volunteer and Donor Recognition Reception and Meeting usually held in February (2/23/08), the Prime the Pump capital campaign, and the annual year-end appeal.

Introducing the Executive Director to potential contributors is also an important role of the board member – to help develop relationships. There are three ways someone may make a financial contribution to Lutheran Ranches of the Rockies: toward operational expenses (annual fund, undesignated), a designated gift toward a specific project or need, and/or a planned gift for the endowment fund. LRR also accepts in-kind gifts such as furniture and vehicles (specific procedural and policy guidelines need to be developed/clarified).

Board members are requested to support and promote all Lutheran Ranches of the Rockies programs such as summer camp, retreat usage, the annual Spring Volunteer Improvement/Work Day (Memorial Day Weekend) and other special events as scheduled. This does not mean a board member is expected to be in attendance at every event – that is the role of the LDoubleR staff.

Responsibly review and act upon committee recommendations brought to the board for action.

Prepare in advance for decision-making and policy formation at board meetings; take responsibility for self-education on the major issues before the board.

Participate in the annual board member self-review process.

Participate in the annual board development and planning retreat held sometime during each year.

A Lutheran Ranches of the Rockies board member should be proud to hold that position and be an advocate for the Ministry of Lutheran Ranches of the Rockies.

In general, utilize personal and professional skills, relationships and knowledge for the advancement of the organization.